





## **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## **SUPPLEMENTARY AGENDA**

- |    |  |                 |
|----|--|-----------------|
|    |  | (Pages)         |
| 5. | <b>Appointment of Committees / Groups and Appointments to Outside Bodies</b> | <b>(5 - 16)</b> |

The next meeting is due to take place on Wednesday, 19 July 2017

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<b>SUBJECT:</b>	<b>Appointment of Committees / Groups and Appointments to Outside Bodies</b>
<b>REPORT OF:</b>	<b>Officer Management Team - Chief Executive Prepared by - Democratic and Electoral Services Manager</b>
<b>WARD/S AFFECTED:</b>	None

### 1. Purpose of Report

To consider the appointment of Committees / Groups and appointments of representatives on outside bodies for the ensuing year.

#### **RECOMMENDATION that**

1. the allocation of seats on Committees and PAGs as set out in Appendix A be agreed.
2. the seats on Committees and Groups be filled in accordance with the nominations from the Conservative Group as shown in Appendix B.
3. the seats on Joint Committees and other bodies be filled in accordance with the nominations from the Conservative Group as shown in Appendix C
4. the representation on working and information groups as set out in Appendix D be noted.
5. the vacancies on outside bodies be filled in accordance with the nominations from the Conservative Group as set out in Appendix E.
6. authority be delegated to the Chief Executive, in consultation with the Leader of the Council, to make any changes to the membership of Committees/Groups and to representatives on outside bodies.

### 2. Links to Council Policy Objectives

This links broadly to the aim to provide great value service by finding more efficient ways of working, including reduced democratic costs through lower number of members.

### 3. Content of Report

3.1 The Council comprises the following political group:

**Conservative Group**

**27 members**

3.2 In accordance with the rules relating to political balance, seats on committees which are allocated to a political group must bear the same proportion to the total number of all the seats on those committees as is borne by the number of members of that group to the total membership of the Council. The Conservative Group is therefore entitled to 27/28ths of the seats available. With regard to the Independent Member elected to the Council, under the

rules relating to political balance he is not entitled to seats on Committees/ Groups, not being part of a Political Group comprising at least two members. The Conservative Majority Group have gifted the Independent Member one of their allocated seats on Audit Committee.

3.3 A report on the review of Joint Appointments and Implementation Committee (JAIC) and Personnel Committee will be considered by the Ordinary meetings of Council at Chiltern on 16 May and South Bucks on 23 May. The report proposes that the JAIC and both Councils' Personnel Committees be dissolved and replaced with a Joint Staffing Committee. Furthermore, a report will also be considered by the Ordinary meeting of Council at South Bucks on 23 May on whether to establish a Governance & Electoral Arrangements Committee.

3.4 Appendix A sets out a number of scenarios which depend on the outcome of the decision of the Ordinary meetings of Council at Chiltern on 16 May and South Bucks on 23 May. These are as follows:

Scenario 1 - status quo – no changes to existing committee arrangements

Scenario 2 - status quo plus the establishment of the new Governance & Electoral Arrangements Committee

Scenario 3 – abolition of Personnel Committee and JAIC plus the establishment of a new Joint Staffing Committee

Scenario 4 – abolition of Personnel Committee and JAIC plus the establishment of a new Joint Staffing Committee and a new Governance & Electoral Arrangements Committee

Annual Council will be updated at the meeting of the outcome of the decisions of Ordinary Council and which scenario applies.

3.5 The nominations from the Conservative Group to fill the seats on the standing committees and PAGs are set out in Appendix B.

3.6 Appendix C sets out the nominations to fill seat numbers on a number of other committees/bodies, several of which are filled by virtue of Office held or Ward represented.

3.7 Appendix D sets out the representation on internal working and information groups for information.

3.8 Each year the Council makes a number of appointments to outside bodies and Appendix E sets out the nominations of the Conservative Group.

#### **4. Resources, Risk and Other Implications**

There are no resources or other implications arising from this report.

<b>Officer Contact:</b>	<b>Kully Tumber 01895 837225</b> <b>Kully.Tumber@southbucks.gov.uk</b>
<b>Background Papers:</b>	<b>None</b>

**ALLOCATION OF SEATS ON COMMITTEES AND GROUPS****Scenario 1 - status quo – no changes to existing committee arrangements**

This allocation of seats is based on the following:

Committee	Members	Con share	Con entitlement after rounding	Con actual	Inde
Planning	12	11.6	12	12	
Licensing	12	11.6	12	10*	
Personnel	6	5.8	6	6	
O & S	8	7.7	8	8	
Audit	6	5.8	6	5	1
Joint Appointments & Implementation Committee	5	4.8	5	5	
	<b>49</b>		<b>49</b>	<b>46</b>	<b>1</b>
Healthy Communities	6	5.8	6	6	
Env PAG	6	5.8	6	6	
Res PAG	6	5.8	6	6	
Sus Dev PAG	6	5.8	6	6	
	<b>73</b>		<b>73</b>	<b>70</b>	<b>1</b>

\*two vacant seats

**Scenario 2 - status quo plus the establishment of the new Governance & Electoral Arrangements Committee**

This allocation of seats is based on the following:

Committee	Members	Con share	Con entitlement after rounding	Con actual	Inde
Planning	12	11.6	12	12	
Licensing	12	11.6	12	10*	
Personnel	6	5.8	6	6	
O & S	8	7.7	8	8	
Audit	6	5.8	6	5	1
Joint Appointments & Implementation Committee	5	4.8	5	5	
Governance and Electoral Arrangements Committee	6	5.8	6	6	
	<b>55</b>		<b>55</b>	<b>52</b>	<b>1</b>
Healthy Communities	6	5.8	6	6	
Env PAG	6	5.8	6	6	
Res PAG	6	5.8	6	6	
Sus Dev PAG	6	5.8	6	6	
	<b>79</b>		<b>79</b>	<b>76</b>	<b>1</b>

\*two vacant seats

**Scenario 3 - abolition of Personnel Committee and JAIC  
plus the establishment of a new Joint Staffing Committee**

This allocation of seats is based on the following:

Committee	Members	Con share	Con entitlement after rounding	Con actual	Inde
Planning	12	11.6	12	12	
Licensing	12	11.6	12	10*	
Joint Staffing Committee	6	5.8	6	6	
O & S	8	7.7	8	8	
Audit	6	5.8	6	5	1
	<b>44</b>		<b>44</b>	<b>41</b>	<b>1</b>
Healthy Communities	6	5.8	6	6	
Env PAG	6	5.8	6	6	
Res PAG	6	5.8	6	6	
Sus Dev PAG	6	5.8	6	6	
	<b>68</b>		<b>68</b>	<b>65</b>	<b>1</b>

\*two vacant seats

**Scenario 4 - abolition of Personnel Committee and JAIC  
plus the establishment of a new Joint Staffing Committee  
and a new Governance & Electoral Arrangements Committee**

This allocation of seats is based on the following:

Committee	Members	Con share	Con entitlement after rounding	Con actual	Inde
Planning	12	11.6	12	12	
Licensing	12	11.6	12	10*	
Joint Staffing Committee	6	5.8	6	6	
O & S	8	7.7	8	8	
Audit	6	5.8	6	5	1
Governance and Electoral Arrangements Committee	6	5.8	6	6	
	<b>50</b>		<b>50</b>	<b>47</b>	<b>1</b>
Healthy Communities	6	5.8	6	6	
Env PAG	6	5.8	6	6	
Res PAG	6	5.8	6	6	
Sus Dev PAG	6	5.8	6	6	
	<b>74</b>		<b>74</b>	<b>71</b>	<b>1</b>

\*two vacant seats



## Appendix B

**NOMINATIONS TO SEATS ON COMMITTEES AND PAGS**

<b>Committees</b>	<b>Conservatives</b>	<b>Non-Majority Group</b>
<u>Planning Committee (12)</u> Consultative Group	L. Hazell (Chairman)*	
Consultative Group	J. Jordan (Vice Chairman) *	
	D. Anthony	
Consultative Group	T. Egleton	
	B. Gibbs	
	P. Hogan	
	M. Lewis	
	W. Matthews	
Consultative Group	S. Chhokar	
	A. Samson	
	G. Sandy	
	D. Smith	
	L. Sullivan (reserve) D. Pepler (reserve)	
<u>Licensing Committee (12)</u>	A. Walters (Chairman)*	
	J. Read (Vice Chairman) *	
	P. Hogan	
	J. Jordan	
	M Lewis	
	D. Pepler	
	A. Samson	
	G. Sandy	
	R. Sangster	
	D. Smith	
	Two Vacancies	
<u>Overview &amp; Scrutiny</u> <u>Committee (8)</u>	M. Bradford (Chairman) *	
	P. Bastiman (Vice Chairman) *	
	D. Dhillon	
	P. Hogan	
	A. Samson	
	M. Lewis	
	J. Read	
	A. Walters	
<u>Audit Committee (6)</u>	D. Smith (Chairman)*	
	D. Anthony (Vice Chairman) *	
		P. Griffin
	L. Hazell	
	G. Hollis	
	R. Sangster	

***Subject to the decisions of the Ordinary meetings of Council at Chiltern and South Bucks on 16 May and 23 May regarding the proposal to replace the existing Joint Appointments and Implementation Committee and Personnel Committees at both Chiltern and South Bucks Councils with a single Joint Staffing Committee:***

<b>Committees</b>	<b>Conservatives</b>	<b>Non-Majority Group</b>
<u>Personnel Committee (6)</u>	B. Harding (Chairman)*	
	A. Walters (Vice Chairman) *	
	P Bastiman	
	M Bradford	
	J. Read	
	L. Sullivan	
<u>Joint Appointments and Implementation Committee (5)</u>	T. Egleton	
	B. Harding	
	P. Kelly	
	N. Naylor	
	A. Walters	
OR		
<u>Joint Staffing Committee (6)</u>	R. Bagge	
	L. Sullivan	
	A. Walters	
	B. Harding	
	M. Bradford	
	J. Read	

***Subject to the decision of the Ordinary meeting of Council on 23 May regarding the proposal to establish a Governance and Electoral Arrangements Committee:***

<b>Committees</b>	<b>Conservatives</b>	<b>Non-Majority Group</b>
<u>Governance and Electoral Arrangements Committee (6)</u>	P. Hogan (Chairman)	
	W. Matthews (Vice Chairman)	
	D. Pepler	
	D. Anthony	
	D. Smith	
	J. Lowen-Cooper	

<b>Policy Advisory Group</b>	<b>Conservatives</b>	<b>Non-Majority Group</b>
<u>Healthy Communities PAG</u>	P Kelly (Portfolio Holder)	
	P. Bastiman	
	D. Anthony	
	W. Matthews	
	D. Pepler	
	A. Walters	
<u>Environment PAG</u>	L. Sullivan (Portfolio Holder)	
	M. Bradford	
	B. Harding	
	L. Hazell	
	J. Read	
	D. Smith	
<u>Resources PAG</u>	T Egleton (Portfolio Holder)	
	D. Dhillon	
	B. Gibbs	
	P. Hogan	
	S. Chhokar	
	R. Sangster	
<u>Sustainable Dev. PAG</u>	N. Naylor (Portfolio Holder)	
	J. Jordan	
	G. Hollis	
	M. Lewis	
	A. Samson	
	G. Sandy	

**\*Nomination to be confirmed at the meeting immediately following the Annual Council.**

**Council Chairman:** Wendy Matthews

**Council Vice-Chairman:** David Pepler

**REPRESENTATION ON JOINT COMMITTEES AND OTHER BODIES**

<b><u>Chiltern and South Bucks Joint Committee</u></b>	
South Bucks Representatives:	R. Bagge T. Egleton P. Kelly N. Naylor L. Sullivan
<b><u>Joint Waste Collection Committee</u></b>	
South Bucks representatives:	1 x (Cabinet Member) Luisa Sullivan 1 x (Non-Cabinet Member – cannot be a Member of O+S) – to be decided by Cabinet on 28 June 2017
<b><u>Evreham Sports Centre Joint Management Committee</u></b>	
South Bucks representatives:	J. Jordan R. Sangster P. Kelly (Portfolio Holder)
Buckinghamshire County Representatives:	Require Confirmation from Bucks County Council Require Confirmation from Bucks County Council
<b><u>The South Buckinghamshire Members Advisory Panel</u></b>	
R. Bagge, M. Bradford, N. Naylor, T. Egleton, P. Kelly, L. Hazell and A. Walters	

**REPRESENTATION ON WORKING AND INFORMATION GROUPS**

<p><b><u>HS2 Information Group</u></b> - <i>Subject to decision taken by Ordinary Council</i></p> <p>South Bucks representatives: R. Bagge N. Naylor R. Sangster</p>
<p><b><u>HS2 Steering Group</u></b></p> <p>South Bucks representatives: N. Naylor R. Sangster</p>
<p><b><u>Joint Planning Policy Member Reference Group</u></b></p> <p>South Bucks representatives: R. Bagge B. Gibbs G. Hollis J. Jordan W. Matthews N. Naylor</p>

## Appendix E

## REPRESENTATION ON OUTSIDE BODIES

Outside Body	Representative[s]	Relevant Portfolio Holder	Officer Contact
Age Concern [Bucks Mgt Committee]	Vacant	Healthy Communities	Claire Speirs
Bucks Health Overview & Scrutiny Committee	Wendy Matthews Trevor Egleton [Deputy]	Healthy Communities	Martin Holt
Buckinghamshire Healthcare Trust	David Pepler (observer)	Healthy Communities	Martin Holt
Buckinghamshire Thames Valley Local Enterprise Partnership	Ralph Bagge	Leader	Bob Smith
Bucks Planning Group	Nick Naylor	Sustainable Development	Peter Beckford
Chilterns Conservation Board	Alan Walters	Environment	Chris Marchant
Chiltern and South Bucks Strategic Partnership	Ralph Bagge Paul Kelly Nick Naylor Ray Sangster	Leader	Rachel Prance
Colne Valley Park Community Interest Company	Luisa Sullivan	Environment	Chris Marchant
Country Parks and Green Spaces Liaison Group	Luisa Sullivan	Environment	Chris Marchant
Denham Aerodrome Consultative Committee	Vacant	Environment	Tracy Farrell
Evreham Youth Centre Mgt Committee	Paul Kelly	Healthy Communities	Martin Holt
Frimley Health NHS Foundation Trust (TBC)	Wendy Matthews (observer)	Healthy Communities	Martin Holt
Groundwork South Trust Ltd	Luisa Sullivan	Environment	Simon Gray
Healthy Communities Partnership	Paul Kelly	Healthy Communities	Martin Holt
Heathrow Airport Consultative Committee	Nick Naylor	Sustainable Development	Tracy Farrell
Local Government Association	Ralph Bagge Nick Naylor [Deputy]	Leader	Bob Smith
L & Q Shires Neighbourhood Committee	Paul Kelly	Healthy Communities	Michael Veryard
Natural Environment Partnership	Luisa Sullivan	Environment	Chris Marchant
New Denham Minerals Liaison Group	Luisa Sullivan	Environment	Tracy Farrell
Padstones	Paul Kelly	Healthy	Michael

<b>Outside Body</b>	<b>Representative[s]</b>	<b>Relevant Portfolio Holder</b>	<b>Officer Contact</b>
	Wendy Matthews [Deputy]	Communities	Veryard
Park Lodge Farm Liaison Committee	Luisa Sullivan	Environment	Tracy Farrell
Pinewood Community Liaison Group	Ralph Bagge Malcolm Bradford Wendy Matthews Luisa Sullivan	Leader	Bob Smith
Slough Social Fund / Bucks Community Foundation	Dev Dhillon	Healthy Communities	Claire Speirs
South East Employers	Barry Harding Alan Walters [Deputy]	Leader/Deputy	Bob Smith
Springfield Farm Liaison Committee	Alan Walters	Environment	Tracy Farrell
Thames Valley Police and Crime Panel	Trevor Egleton	Healthy Communities	Anita Cacchioli
The Lea North Liaison Group	Luisa Sullivan	Environment	Tracy Farrell

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